

Submission Deadline: 12th August 2009

Header Sheet No: 155567

Personal and Professional Development 2
MARK1108

Resit to replace Proposal (Portfolio)

The resit Proposal takes one of the following forms:

1 If you hand in no Proposal Portfolio at all, you will be required to hand in as a resit a **proposal** on the original topic and a **reflective report**.

2 If you hand in a Proposal Portfolio which fails, you may be required to do some more work on it and hand in as a resit an improved Proposal Portfolio and a **reflective report**.

3 If your submitted Proposal Portfolio fails very badly, your tutor may ask that you hand in as a resit **proposal** on a new topic and a **reflective report**.

Instructions for Proposal (70%):

Write a 2500 word project proposal (+ or – 10%) including the text of your proposal but excluding the cover page, reference list, footnotes and appendices. The proposal will identify clearly:

- Introduction **200 words** (Project aims/objectives and research problem)
- Literature Review **1500 words** (Background to your proposed area of study – including an outline of the literature you intend to review, with a discussion of the issues you will consider.)
- Methods **500 words** (Your proposed research methods – the nature of the data you intend to collect, analyse and report with a clear justification of reasons for choosing such methods)
- Access to data **100 words** (The way in which you will gain access to your data including anticipated problems and your proposed solutions)
- Timetable **100 words** (A timetable for completion of the project with clear intermediated targets)
- Conclusions **100 words** (Plus appendices)

This is an individual assignment please **do not** work closely with anyone else.

This assignment will be assessed according to the following criteria:

Assessment Sheet for Proposal

Student Name:		Final Grade:			
Tutors Name:					
Research Title:					
Evaluation Criteria	Excellent 70+%	Very Good 60-69%	Good 50-59%	Satisfactory 40-49%	Unacceptable Less than 40%
Proposal					
Identification of research of research questions and hypotheses, Clearly formulated research questions and hypotheses that help guide the literature search and research design (5%)					
Literature review show a good understanding of the area(s) concerned; key theories and models and identify appropriate problems and challenges (35%)					
Methodology & Access to data: Your proposed research methods – the nature of the data to be collected; anticipated problem & proposed solutions for data access; analyse and report with a clear justification for choosing such methods (15%)					
Conclusions should be appropriate and effectively summarise the proposal. (5%)					
References should be complete to the Harvard system of referencing standard and demonstrate a suitable range of sources in the subject (5%)					
Timetable should be realistic and appropriate (5%)					
Additional Comments:					